

SPF Components

Related Activities and Products



Assessment

Goal: Gather useful data to assist in making informed strategic decisions around selected indicator priorities at the local level.

ASSESSMENT	
Activities	Key Products
<ul style="list-style-type: none"> Collaborate with advisory groups. Identify data sources to identify needs, risk and protective factors. Develop data collection plan. Create data gathering tools (if necessary). Collect and analyze local/regional data. Prioritize based on data. Assess community readiness. Assess resources. Develop community level logic model for priority(ies). Develop problem statements. Identify potential geographic target areas/populations. Analyze resources: programs, facilities, key individuals and leaders and potential partnerships. Assess organizational, fiscal and leadership capacity. Assess cultural capacity. Analyze service and resource gaps. 	<ul style="list-style-type: none"> Local Data collection plan Local data analysis report Prioritized risk and protective factors that will be addressed in the community directly linked to Youth alcohol use ages 12-20; and/or Adult heavy and binge drinking ages 21-44. Data sources for ongoing assessment Community level logic model Community resource assessment (community program, resource and service base-line inventory) Gap analysis (resources and services) Community Readiness Score

Capacity

SPF Components

Related Activities and Products

Goal: Build or increase the ability of professionals, organizations, departments and leadership in the community to effectively increase protective/resiliency factors and reduce risk factors identified in needs assessment.

CAPACITY	
Activities	Key Products
<p>Convene leaders and stakeholders, create and continue partnerships.</p> <p>Build partnerships: invite stakeholders who are not yet involved.</p> <p>Organize agency/provider networks.</p> <p>Mobilize resources (includes financial and organizational) within a geographic area.</p> <p>Leverage resources and engage stakeholders to help sustain activities.</p> <p>Develop and implement a capacity-building plan including but not limited to the above activities.</p> <p>Further define level of community readiness to address identified issues</p> <p>Introduce training and education to promote readiness, cultural competence, leadership and evaluation capacity.</p>	<p>Meetings</p> <p>MOAs/MOUs</p> <p>Training, education sessions, and/or workshops for stakeholders, coalition members, and other service providers</p> <p>Directory of key stakeholders, leaders and service providers</p> <p>Capacity report with quarterly updates</p> <p>Community readiness summary</p>

Planning

Goal: Use the data from the assessment, including resource and readiness, to identify strategies that will have the greatest impact on identified needs.

PLANNING	
Activities	Key Products
<p>Further define geographic target population.</p> <p>Articulate a vision.</p> <p>Involve key stakeholders.</p> <p>Identify risk and protective factors that affect outcomes.</p> <p>Define long-term and short-term measurable outcomes from assessment, select strategies and performance targets.</p> <p>Identify programs, practices, or policies and incorporate level of readiness and resources into the three “Ps.” (Highly encouraged: Use strategy level logic models.)</p> <p>Draft strategic plan</p> <p>Develop preliminary action plan and timeline.</p> <p>Create evaluation plan.</p>	<p>Community vision and mission aligned with: All Alaskan communities, families and individuals are free from the harmful effects of alcohol use, dependency and addiction.</p> <p>Planning meetings and development sessions</p> <p>Preliminary action plan and timeline</p> <p>Comprehensive strategic plan</p> <p>Evaluation plan and performance measures</p> <p>Logic model</p> <p>Performance outcomes</p>

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Implementation

Goal: Do every step of the SPF and turn the strategic plan into action.

IMPLEMENTATION	
Activities	Key Products
<p>Collect process data and additional pre-implementation data.</p> <p>Develop full action plan, timeline and identify partners responsible for each strategy.</p> <p>Acquire relevant materials for implementing evidence-based policies, programs and practices.</p> <p>Implement strategic plan.</p> <p>Monitor the activities and hold people responsible to commitments.</p> <p>Adapt process or plan as needed.</p> <p>Consult and collaborate with evaluation team.</p> <p>Implement evaluation plan.</p>	<p>Finalized action plan and timeline</p> <p>Identified evidence-based policies, strategies and practices</p> <p>Further refined evaluation plan</p>

Evaluation

Goal: Measure effectiveness of process and program, practice, and/or policy outcomes.

EVALUATION	
Activities	Key Products
<p>Collect process data (program, practice, policy).</p> <p>Collect and monitor outcome data.</p> <p>Consult and collaborate with evaluation team.</p> <p>Collect required data (outputs, participant feedback, measure change in outcomes).</p> <p>Review effectiveness of policies, projects and practices.</p> <p>Develop recommendations for quality improvement team.</p> <p>Implement evaluation plan.</p>	<p>Evaluation reports</p> <p>Evaluation presentations to community</p> <p>Recommendations for quality improvement</p>