

## **Nome Community Alcohol Safety Team Guidelines - DRAFT**

**Vision** – To reduce the rates of underage drinking and adult heavy and binge drinking in Nome and the Bering Strait Region.

**Purpose of Team** –agencies (and departments within agencies), concerned community members, and community elders interested in reducing the rates of underage and adult heavy and binge drinking, its effects on children, and families in Nome and the Bering Straits Region may meet quarterly to:

- 1) Provide guidance to Kawerak Wellness SPFSIG grant staff in priority activities that:
  - a) prevent and address underage alcohol use and adult heavy and binge drinking;
  - b) provide for multi-agency coordination and cooperation in conducting Nome Safety Patrol during New Years, Iditarod, and Permanent Fund Dividend weeks;
  - c) provide training and technical assistance to coalition members, concerned citizens and service providers on preventing and addressing underage and adult heavy and binge drinking;
  - d) challenge and re-form community level perceptions of Nome’s identity as a drinking town;
  - e) increase community-level awareness through education on impacts of alcohol;
- 2) share information on approaches, resources, and upcoming initiatives and opportunities;
- 3) coordinate, communicate and collaborate on a regular basis;
- 4) solicit advice and recommendations from each other and other communities on how their own organizational initiatives may be more effective in promoting wellness in Nome and by extension, the Bering Straits Region;

The CAST will promote individual, family and community standards of wellness as a way of life - whereby alcohol and substance misuse and violence are not acceptable standards of behavior, and shall also highlight the many healthy people and families living productive lives in Nome and the BSR.

The CAST will support responsible, legal use rather than penalizing or stigmatizing any individual group.

The CAST will also encourage community safety with respect to alcohol use.

The CAST will work closely with the service delivery agencies, the business and law enforcement community to encourage data gathering to provide for more focused prevention and education efforts in Nome and by extension, the Bering Strait Region.

### **Committee Guidelines:**

The Nome Community Alcohol Safety Team shall meet quarterly or more, at the discretion of the quorum.

The members of the Nome Community Alcohol Safety Team shall provide regular reports on accomplishments to each other, their agencies, and to the region, through various media.

The Nome Community Alcohol Safety Team agenda shall be sent out at least one week prior to the meeting for committee members within one week of the meeting.

Notes shall be taken during meetings by SPFSIG project staff and a summary shall be distributed to members within a reasonable time frame.

The Nome Community Alcohol Safety Team shall identify ancillary groups we should be working with and invite them to our regularly scheduled meetings.

The Nome Community Alcohol Safety Team shall develop working groups or sub-committees for particular issues or functions.

If organizational members of the CAST would like to take a position on any particular issue, they are responsible for the development of a position paper, letter, or resolution for consideration by the CAST or their respective agencies, including a statement of the issue, background, pro's / con's of options, and recommended action. Members of the CAST may abstain from voting on motions, resolutions, letters, or position papers - as they deem appropriate.

## **Roles and Responsibilities of CAST**

### Chair or Co-Chairs

- Attend each scheduled meeting.
- Effectively and efficiently run meetings of the CAST.
- Ensure that there is full participation of membership.
- Allow for relevant matters to be discussed as fully as possible.
- Ensure that effective decisions are made.
- Ensure that decisions are carried out and actions taken are reported to the CAST.
- Serve on CAST sub-committees or task forces.
- Elections for Chair or Co-Chairs shall happen every \_\_\_years.

### Each Member

- Attend each scheduled meeting.
- Serve on CAST sub-committees or task forces.
- Provide meaningful feedback to SPFSIG staff and members on progress of projects.
- Members may choose to be directly involved in delivery of strategies and activities of the SPFSIG Program.
- Suggest possible nominees to the CAST who can make significant contributions to efforts of the group.
- General membership shall be open to all sectors of the community, ie: service delivery agencies, business owners, corrections, clergy, elders, youth, and concerned community members (list not all inclusive) throughout Nome and the Bering Strait Region.

### Sub-committee members

- Attend each scheduled meeting.
- Provide meaningful feedback to SPFSIG staff and members on progress of projects.
- Members may choose to be directly involved in delivery of strategies and activities of the SPFSIG Program.

Current Sub-Committees include:

- 1) Media Development (adult and youth)
- 2) Green Dot
- 3) Youth Leaders – Leaders of Life